



3/7/21

## **KNIGHTS OF PETER CLAVER HOUSTON INTER-CITY COUNCILS AND COURTS (HICC) BOARD OF TRUSTEE AUDIT COMMITTEE REPORT (January – March 2020 and October - December 2020 1<sup>st</sup> and 4th Quarters)**

The Board of Trustees met at St. Francis of Assisi Catholic Church on March 4, 2021 for the HICC Audit for the 1st and 4th quarters of 2020 (January - March 2020 & October – December 2020).

Committee members present at the Audit were: Knight John Mathis, Knight Hurley Babineaux, Knight Michael Lamothe, Knight John Arceneaux and Knight Elvin Etienne. Also present was our new Board of Trustee member, Knight Clarence Brooks and Lady Gwen Lamothe.

### **Treasurer's Report (See Attached)**

- Findings
  - In the months of January through March & October through December 2020, the Treasurer's books were in good standing.

### **Financial Secretary's Report**

- Findings
  - In the months of January through March & October through December 2020, the Financial Secretary's books were in good standing.

### **Recording Secretary**

- Findings
  - In the months of January through March & October through December 2020, the Recording Secretary's books were in good standing. However,
  - Due to illness of the Treasurer during the 1<sup>st</sup> quarter, the Treasurer's report for February and March were reported in the May minutes.



## **Recommendation:**

- Continue to perform as diligently as you are.

The Audit Committee wish to thank these officers for their diligent work.

Submitted by the Audit Committee

March 7, 2021

### **Audit Committee Members:**

Knight John Mathas – Board of Trustee #1

Knight Hurley Babineaux – Board of Trustee #2

Knight Michael Lamothe – Board of Trustee #3

Knight John Arceneaux – Board of Trustee #4

Knight Elvin Etienne – Board of Trustee #5



**KNIGHTS OF PETER CLAVER  
HOUSTON INTER-CITY COUNCILS AND COURTS (HICC)  
BOARD OF TRUSTEE AUDIT COMMITTEE REPORT  
(January 2020 – March 2020 1st Quarter)**

**TREASURER'S REPORT**

<b>FINANCIAL INSTITUTIONS</b>	<b>JANUARY 2020</b>	<b>FEBRUARY 2020</b>	<b>MARCH 2020</b>
<b>Chase Checking</b>			
Beginning Balance on Bank Statement	\$3,477.14	\$28,779.14	\$17,306.64
Deposit(s)	\$25,302.00	\$7,738.00	\$415.00
Checks Paid	\$0.00	\$19,210.50	\$5,519.40
Fees/Other Withdrawals	\$0.00	\$0.00	\$0.00
Ending Balance on Bank Statement	\$28,779.14	\$17,306.64	\$12,202.24
Treasurer Report Balance	\$28,779.14	\$17,306.64	\$12,202.44
Differences/Explanation	\$0.00	\$0.00	\$0.20
			Clerical Error
<b>Wells Fargo (Savings) Business High Yield</b>			
Beginning Balance	\$103,725.93	\$103,730.34	\$103,734.46
Deposits/Credits	\$0.00	\$0.00	\$0.00
Withdrawals/Debits	\$0.00	\$0.00	\$0.00
Interest Earned	\$4.41	\$4.12	\$3.78
Ending Balance	\$103,730.34	\$103,734.46	\$103,738.24
Treasurer Report Balance	\$103,730.34	\$103,734.46	\$103,738.24
Differences/Explanation	\$0.00	\$0.00	\$0.00

<b>Wells Fargo Checking</b>			
Beginning Balance	\$23,118.97	\$19,679.97	\$19,429.97
Deposits/Credits	\$536.00	\$0.00	\$1,110.00
Withdrawals/Debits/Check	\$3,9750.00	\$250.00	\$0.00
Interest Earned	\$0.00	\$0.00	\$0.00
Ending Balance	\$19,679.97	\$19,429.97	\$20,539.97
Treasurer Report Balance	\$19,679.97	\$19,429.97	\$20,539.97
Differences/Explanation	\$0.00	\$0.00	\$0.00



**KNIGHTS OF PETER CLAVER  
HOUSTON INTER-CITY COUNCILS AND COURTS (HICC)  
BOARD OF TRUSTEE AUDIT COMMITTEE REPORT  
(October 2020 – December 2020 4th Quarter)**

**TREASURER'S REPORT**

<b>FINANCIAL INSTITUTIONS</b>	<b>OCTOBER 2020</b>	<b>NOVEMBER 2020</b>	<b>DECEMBER 2020</b>
<b>Chase Checking</b>			
Beginning Balance on Bank Statement	\$6,208.73	\$7,158.73	\$6,447.73
Deposit(s)	\$1,000.00	\$0.00	\$0.00
Checks Paid	\$50.00	\$711.00	\$500.00
Outstanding Checks	\$0.00	\$0.00	\$0.00
Fees/Other Withdrawals	\$0.00	\$0.00	\$0.00
Ending Balance on Bank Statement	\$7,158.73	\$6,447.73	\$5,947.73
Treasurer Report Balance	\$7,158.73	\$6,447.73	\$5,947.73
Differences/Explanation	\$0.00	\$0.00	\$0.00
<b>Wells Fargo (Savings) Business High Yield</b>			
Beginning Balance	\$103,748.39	\$103,749.27	\$103,750.12
Deposits/Credits	\$0.00	\$0.00	\$0.00
Withdrawals/Debits	\$0.00	\$0.00	\$0.00
Interest Earned	\$0.88	\$0.85	\$0.88
Ending Balance	\$103,749.27	\$103,750.12	\$103,751.00
Treasurer Report Balance	\$103,749.27	\$103,750.12	\$103,751.00
Differences/Explanation	\$0.00	\$0.00	\$0.00

<b>Wells Fargo Checking</b>			
Beginning Balance	\$26,189.97	\$26,189.97	\$26,389.97
Deposits/Credits	\$0.00	\$200.00	\$140.00
Withdrawals/Debits	\$0.00	\$0.00	\$0.00
Interest Earned	\$0.00	\$0.00	\$0.00
Ending Balance	\$26,189.97	\$26,389.97	\$26,529.97
Treasurer Report Balance	\$26,189.97	\$26,389.97	\$26,529.97
Differences/Explanation	\$0.00	\$0.00	\$0.00